

Train up a child in the way he should go, and when he is old,  
he will not stray from it. Proverbs 22:6

## **PROGRAM INFORMATION**

### **Objective and Purpose**

Our goal is to provide a fun and loving, Christian learning environment for your children. Learning opportunities are based on the fact that children learn through play. Children will participate in group games, centers, crafts and language experience activities. Your child will have the opportunity to grow academically, physically and socially, with the start of great friendships. Your child will be recognized as an individual, with strengths and weaknesses all his/her own. We enjoy watching your child become the person God wants them to be.

The preschool program is a non-profit organization. Any funds available after expenses are put back into the classroom for the benefit of the children and program.

### **Our Staff**

A competent Christian staff has been chosen to give loving, gentle care to your preschooler. These teachers have chosen to teach in this preschool program because of their love of children and their enthusiasm for working with young children. Many of our teachers have college degrees, and all of them have experience working with toddlers and children.

### **Age Requirements**

Children in our program are placed in classes with other children close to their age. We structure most of our classes based on your child's age as of September 1, 2008, since this is the date used by Piedmont public schools for grade placement. Children will stay in the same class for the nine month school year.

## **Classes Offered**

### **Mother's Day out for 10 months thru Two's**

M/W 9:00 am until 2:30 pm

(Our oldest 2's class also offers Friday morning from 9:00 am till 12:00 pm)

### **Preschool for Threes and Four's**

#### **Pre-Kindergarten for Four's**

M/W/F 9:00 am until 12:00 pm

M/W extended day until 2:30 pm

#### **Public School Pickup for Extended Day**

M/W/F 9:00 am until 12:15 pm when we drop them off at public school

M/W primary school pickup at 11:00 am until 2:30 pm your pickup time

## **Curriculum**

In our Christian environment your child will develop through a variety of biblically based activities. Learning centers will be incorporated to provide hands on experiences. Also included will be:

- Letter recognition, letter sound
- Concepts of print: left to right progression
- Language development: word meanings, phrases concept words.
- Number concepts: sorting, matching, number recognition, and shapes
- Fine motor skills: using crayons, pencils, scissors, markers, etc.
- Gross motor skills: jumping, running, skipping, music, songs
- Name recognition: name writing
- Social development: games, pretending, interacting, center play, and problem solving
- Science: animals, plants, experiments, foods, being healthy, color

Several curriculum books will be used to plan activities and lessons. There will be a letter of the week, and activities to go along with each letter or theme. Number concepts, colors, language development, fine and gross motor skills and social development will be ongoing and repetitious.

Our younger children will follow similar themes and activities that are developmentally appropriate. Children will be encouraged in language, physical and social development.

## **PROGRAM POLICIES**

### **Registration Fees**

We require a \$70.00 enrollment fee which is due at the time of enrollment. This includes \$30.00 for August classes and will be deducted from the May tuition. The other \$40.00 is for school and craft supplies used in the classroom.

### **Monthly Tuition**

Payment is due in full on the first of the month. If payment is made after the fifteenth of the month a \$10 late charge will be assessed.

#### Mother's Day Out

Precious Puppies:	\$120.00 per month
Color Bears:	\$110.00 per month
Busy Bees	\$110.00 (M/W) or \$135.00 (M/W/F/) per month

#### Preschool and Pre-Kindergarten

9:00 am to 12:00 pm	\$110.00 per month
Extended day added	\$135.00 per month
(Drop-in extended day \$8.00 per day, if available)	

#### Public School Pre-K pickup and drop-off

Drop-off (M/W/F)	\$110.00 per month
Pickup (M/W)	\$ 80.00 per month

Your child's monthly tuition is based on the actual number of days that his/her class is scheduled during the 9 month school year. The total yearly tuition is divided into equal monthly payments for your convenience. Tuition starts September 1<sup>st</sup> and the last payment is May 1<sup>st</sup> (minus the \$30 paid at enrollment). Payments may be made with cash or a check made payable to First Baptist Preschool. Credits will not be given for absences or vacations taken during preschool. There will be a \$20 fee on all return checks. **If you have 2 or more children in the program full time, there will be a \$5.00 discount on each child.**

## **Rest/Quiet Time**

Children in MDO will be given a naptime after lunch. Please don't ask teachers to keep them up as this disrupts their schedule. Children in Preschool extended day will also have a quiet time for 45 minutes to an hour each day. They will sit or lay quietly and watch a movie. Please send a rest mat or blanket for your child each day.

## **Toys and Personal Items**

We request that parents not allow a child to bring personal toys to their classroom. This helps avoid a wide variety of problems. Children who bring a toy will be asked to put it in their backpack until time to go home. We are not responsible for missing toys brought from home.

## **Release of Children**

Because we care about your child and his/her safety, we ask that you inform us in the sign in book of any change of arrangements or persons picking up your child. In case of an emergency the only person or persons listed on the sign in book or enrollment form will be allowed to pick up your child.

## **Attendance**

Teachers prepare their rooms for the day from 8:30 - 9:00 am. Classes begin at 9:00 am. We request that parents not take their child to class before 9:00am.

If an emergency causes you to run late in picking your child up, please call the church office at 373-2420 so we can alert your child and the teacher. Children often become anxious when they remain behind after their classmates have left. A late pick-up fee of \$10.00 will be charge for those over ten minutes late.

## **Backpack**

Please send your child with a backpack **each day** that is large enough for classroom assignments. Also, remember to send an extra outfit each day in case of an accident/spill.

## **Discipline**

All FBC preschool teachers discipline with love. There are times when a child may have to sit in time-out. Problems with discipline or adjusting to classroom environment will be dealt with on an individual basis with the child's parents. (We reserve the right to remove a child from our program due to habitual behavioral issues.)

## **Health Records & Illness**

Each child is required to have a current immunization record on file. It is impossible to always know when your child is ill, but if your child has a fever, please do not bring him/her to preschool. Your child should be fever free for 24 hours before returning to school. If illness occurs during the day you will be notified immediately. By working together we will be able to cut down or eliminate outbreaks of infections in our program. Please be aware that we will be leaning towards caution for the safety of the children in our decisions about calling a parent. Please be aware that medications are not allowed to be administered by the teachers or director. (Except breathing treatments.)

## **Activity Fee**

Listed below is a list of our parties and special theme days for the year. The cost for each class is \$15, except Precious Puppies (\$6) and Color Bears (\$12). This fee is due the first of October. A Reminder note will be sent out.

Pumpkin Patch	Pumpkin, train ride & snack - take can goods ( <b>Friday</b> )
Fall Fling	Pajama Day, Pizza, Moonwalks & sign up for treats
Muffin Morning	Parents come for muffins and donuts
Christmas Party	Christmas Program and sign up for luncheon
Valentine's Party	Pizza, Moonwalks, Valentine Cards & sign up for treats
Easter	Easter Egg Hunt (bring 12 plastic filled eggs)
Super Kids Day	Pizza and Dessert, moonwalk and obstacle course
Picture Days	In the Fall and Spring (class pictures also available)

## **Pictures**

Larch Family Photography comes to take pictures in the Fall and Spring. They will also offer class pictures. You will be informed ahead of time in case you want to sign your child or family up.

The teachers may take photographs of children throughout the year to use for the classroom, take home books, bulletin boards, submission to local newspapers, etc. If you wish that your child NOT be photographed please notify the Director in writing at the time of enrollment.

### **Birthdays**

Birthdays are special to preschoolers, and we will be happy to celebrate your child's birthday with them. You may bring special treats, but please keep it simple. Please let us know in advance if you plan to bring or send something special for your child's birthday. The older classes usually try to plan your child's snack basket day around their birthday.

### **Snack Basket Wednesday (Preschool)**

Each week a different child gets to take the snack basket home, to bring a snack on Wednesdays. Children enjoy helping to prepare or choose a snack to share with their friends. You may want to choose something that goes along with our theme or letter of the week.

### **Snacks/Lunches**

A snack and drink is provided each morning. Each child enrolled in a program that continues until 2:30 pm must bring a lunch, including a disposable drink or a filled sippy cup. Please make lunches of "finger type" foods your child can manage on his/her own, (except for baby room) and nothing that has to be refrigerated or heated. We ask that you not send any red juice because of staining on the carpet. We encourage the children to eat as much as they want but to save desserts for last. Label all lunch boxes and plastic lunch items with your child's name.

## **KEEPING PARENTS INFORMED**

### **Open House**

An open house is scheduled for Tuesday, August 19, 2008. This will give your child a chance to meet their teacher and see the classroom before school starts. Parents will also be asked to fill out required paperwork and will receive a schedule and calendar.

### **Yearly Schedule**

A yearly schedule will be provided stating what the theme or letter of the week will be. Also, listed are the days your child will have class.

### **Monthly Calendars**

Each class will hand out a monthly calendar notifying you of that month's monthly themes/activities as well as other special events.

### **Monthly Newsletters**

There will be a monthly newsletter sent home updating you on different activities planned. The newsletter will also include days we are out of school, special lunches, book orders and other events.

### **Inclement Weather**

We will close due to bad weather when Piedmont Public Schools are closed. Please listen to the local television and radio stations for that information. There will be no reduction in fees due to inclement weather. We do try to make up days missed, along with the public school's snow days.

### **Progress Sheet**

The preschool and pre-kindergarten classes will bring home a progress sheet (each April) to let you know how your child is doing in different areas such as academics, social skills and fine/gross motor skills. If you have any questions after receiving this sheet, you may set up a time to visit with your child's teachers.

## Preschool Calendar 2008-2009

August 21 <sup>st</sup>	Open House
August 25 <sup>th</sup>	First Day of Classes
September 1 <sup>st</sup>	Holiday - Labor Day
October 15 <sup>th</sup> and 17 <sup>th</sup>	Fall Break
October 31 <sup>st</sup>	No school - public school is out
November 26 <sup>th</sup> and 28 <sup>th</sup>	Thanksgiving Break
December 22 <sup>nd</sup>	Christmas Break Begins
January 5 <sup>th</sup>	School Resumes
January 19 <sup>th</sup>	Holiday - Martina Luther King, Jr. Day
February 16 <sup>th</sup>	Holiday - President's Day
March 16 <sup>th</sup> thru 20 <sup>th</sup>	Spring Break
April 10 <sup>th</sup> and 13 <sup>th</sup>	Easter Break
May 11 <sup>th</sup>	Last Day of School

(Our Fall break and Easter break is longer than the public schools, so please note the difference on your calendars.)

## Church Wide Schedule

**We would like to invite you and your family to visit us in Sunday School and Worship, if you do not have a church home.**

**Pastor: Gary D. Caldwell**

Sunday Services:	Bible Study	9:00 am
	Worship	10:30 am
	Discipleship Classes	5:00 pm
	Children's Choir	5:00 pm
	Evening Worship	6:30 pm
Wednesday Services:	Fellowship Meal	5:30 pm
	AWANA	6:25 pm
	Prayer/Worship	6:30 pm
	Youth "The Fork"	7:00 pm
	Adult Choir	7:00 pm
Moms in Touch	7:00 pm	
Church Office Hours:	Monday-Friday	8:00 am - 5:00 pm
Associate Pastor:	Randy McCown, Education and Administration Craig Towery, Youth Pastor Grant Wall, Worship Pastor	